

CITY OF LONG BEACH



Request for Proposals for Recreation Programs

Questions & Answers

The City has received the following questions with regard to the above RFP:

Question 1:

Good morning, I've reviewed the Rec Center RFP on BidNet and the Special Events application and pricing on the city website. The Special Events prices are far too high for a non profit to run a free educational program, so we are considering the Rec Center.

I just want to make certain I understand this correctly- if we wanted to organize monthly events including a children's bicycle rides ("Lemonade Pedals"), a "bike club", and bike mechanics workshops for kids and adults- free of charge- in 2021, we would need to fill out the RFP by November 4, 2020?

We are unable to commit to dates in 2021 as we need to see the city and school calendars for 2021. Do the dates in the application need to be set in stone?

Our insurance is for events, not classes so we would need to upgrade our insurance for 2021. We would not do so until Jan 1, 2021, when our new cycle begins. Would that be an issue?

What is the cost of the background check that vendors are responsible for?

City's Response to Question 1:

The purpose of the RFP is to identify qualified vendors interested in operating youth, adult, and/or senior recreation, athletic, sports, league, fitness or other programs using City facilities. It appears that you seek to hold special events at City facilities, which would be subject to the special events application process.

To the extent that you are proposing a program that fits within the scope of the RFP, below are the answers to the following questions:

There is no requirement to provide specific dates. The minimum term of an agreement resulting from this RFP will be determined based upon program type and use, need and frequency (i.e. seasonal, weekly, monthly, daily, hourly, etc.) and/or the availability of the preferred City facility.

We cannot provide information or give advice relating to your insurance policy. Please contact your broker or insurance agent for guidance on your question.

Each required background check completed by the LBPD will cost approximately \$40 per person.

Question 2:

Our business, CookLearnGrow, provides monthly and annual subscriptions to K-12 Digital Content of Cooking Lessons with 200+ instructional videos led by professional children's cooking instructors teaching age appropriate techniques, life skills and independence. Our service is typically used as programming for enrichment or community education. Would our service apply to this bid?

City's Response to Question 2:

The purpose of the RFP is to identify qualified vendors interested in operating youth, adult, and/or senior recreation, athletic, sports, league, fitness or other programs using City facilities. To the extent that your business provides programs consistent with this RFP, those services shall be considered accordingly.