

City Council
Len Torres, *President*
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City of Long Beach, NY

Department of Parks & Recreation
700 Magnolia Boulevard
Long Beach, NY 11561
(516) 705-7414 Fax (516) 431-2381
lbevents@longbeachny.gov

City Manager
Jack Schnirman
Asst. Superintendent of
Parks & Recreation
Paul Ferrante

Permit No. _____
This document is not a permit.

APPLICATION FOR COMMERCIAL PHOTOGRAPHY OR FILM

Please complete this form in its entirety and return to the above address. The City of Long Beach reserves the right to deny permission for any shoot that is deemed as interfering with City of Long Beach functions, or which presents an undue burden on city services. There is a non-refundable **application fee of \$100** for each event. Applications must be submitted ten (10) days in advance of event. Applications submitted within ten (10) days of event will be charged an **application fee of \$250.**

1. Company: _____ Contact: _____ Email: _____

2. Address: _____ Tel. No./Fax No: _____

3. Date(s) of shoot: _____ Time: _____ to _____

4. Provide title, product name, director and identify celebrities:

5. Scene to be filmed (describe accurately): _____

6. Location(s) _____
(Please include street address, beach location by street, etc.)

7. List Production equipment: _____
(including # of trucks, trailers, mobile units, etc.)

8. Number of Cast & Crew: _____ 9. Check one: Still shoot Feature film TV Movie
 Commercial TV Series Industrial

10. **Liability Insurance:** Company, policy #, agent name and contact information must be listed.
(Certificate of insurance must accompany this form - Certificate should read: "Long Beach as Additional Insured." General Liability should be in the amount of, not less than \$1 Million per person, \$1 Million per occurrence with an excess liability umbrella policy with single limit of \$5million)

Insurance Provider _____ Policy Number _____

Agent Name/Contact Number _____

11. **Permit Fees:** (Please make checks payable to City of Long Beach – Credit Cards taken in person)

Permit Application Fee: **\$ 100.00**

Still Shoot: \$400 up to 8 hours / \$25 each add'l hour _____
(per location per day)

Movie/TV/Commercial Video or Motion Picture: _____
Cast and Crew up to 30 (per location per day)
\$500 for first 12 hours / \$25 each add'l hour
Cast and Crew over 30
\$800 for first 12 hours / \$50 each add'l hour

PARKING: \$25 ea. per parking spot _____
Or as determined by LBPD.

Additional requirements including use of City facilities, ie, fishing pier, ice rink, skate board park, etc.
or use of police or other personnel to be determined during application review.

TOTAL..... _____

STUDENT: w/ proof of college enrollment & school insurance **\$50.00**

12. **Hold Harmless Agreement:** The applicant agrees to indemnify and hold harmless the City of Long Beach and to be solely and absolutely liable upon any and all claims, suits and judgments arising from the event, including but not limited to personal injuries and property damage. The applicant further agrees to comply with all Federal, State and local laws including the City of Long Beach Code of Ordinances. This permit may be revoked at any time without any liability to the City of Long Beach. The applicant agrees to present the permit upon request during said event. The applicant shall be responsible for the conduct of all persons participating in said event, including spectators. All vehicles must be parked only in designated parking locations. The use of alcohol is strictly prohibited. Swimming at Ocean Beach Park is permitted only when Lifeguards are on duty, 9am-6pm during Official Ocean Beach Park season.

Signature of Representative: _____ Date: _____

Notary: Sworn to before me
This ____ date of _____, 20__

Notary

FOR OFFICE USE ONLY	
Paid: _____	Check# _____
Insurance: _____	
City Manager's Approval _____	

Permits are issued only to the applicant agency named on the application, only for the event described herein, at the times and dates noted. Any deviation from the permissible parameters may result in the permit being revoked and/or additional fees being levied as determined by the City of Long Beach. Permits will be issued following approval of application and receipt of payment of all fees.