

LICENSE NO: _____

LICENSE FEE: _____ \$400.00

DATE PAID: _____

HOME IMPROVEMENT

RECEIPT NO: _____



City of Long Beach
Office of the City Clerk
1 West Chester Street, Long Beach, NY 11561 • (516) 431-1002



APPLICATION FOR MERCANTILE LICENSE - HOME IMPROVEMENT CONTRACTOR

CHECK ONE: **NEW APPLICATION** **RENEWAL**

PLEASE PRINT

DATE: _____

STATE OF NEW YORK)
COUNTY OF NASSAU) SS

I SOLEMNLY SWEAR TO THE TRUTH OF THE FOLLOWING STATEMENTS:

Trade Name: _____

Corporate Name: _____

Business Address: _____

Telephone No: _____ Fax No: _____

E-mail: _____

Type Of Business: _____

Please list owner(s) name / corporate officers below:

NAME	ADDRESS (Street, City, State, Zip)	DATE OF BIRTH	TITLE	TEL #

Have any of the above been convicted of a crime? _____ If yes, explain: _____

Are there any facts which differ from the information given last year? _____ If so, state _____

BE SURE TO INCLUDE WITH THIS APPLICATION:

- Copy of Certificate of General Liability Insurance in the amount of \$500,000. The City of Long Beach is to be listed as the "Certificate Holder".
- Copy of Certificate of Workers' Compensation Insurance (C-105.2 or U-26.3 form) or a Certificate of Attestation of Exemption (Form CE-200) and Compliance with the Disability Benefits Law. The City of Long Beach is to be listed as the "Certificate Holder".
- Copy of current Nassau County License issued by the Department of Consumer Affairs.
- A list of five (5) recent jobs which should include NAME, ADDRESS, TYPE OF WORK PERFORMED and APPROXIMATE COST (New Applicants Only).
- A check or money order for \$400.00 made payable to *City of Long Beach*. Cash, Visa or MasterCard accepted in person only. Applications received after March 31th will be subject to a \$30.00 late fee.

THIS IS A 2 SIDED FORM. PLEASE COMPLETE BOTH SIDES.

In consideration of being granted the license applied for, I hereby agree to comply with all the rules and regulations of the Police Department, the laws of the City of Long Beach, State of New York, and other proper authorities. I also understand that any violation of said rules and regulations or laws may result in the suspension or revocation of license.

SWORN TO BEFORE ME THIS _____ DAY

TRADE NAME _____

OF _____, 20 _____

PRINT NAME and TITLE _____

NOTARY PUBLIC

SIGNATURE

REFERENCES - New Applicants Only: Please list three business references (New Applicants Only):

NAME

ADDRESS

TYPE OF BUSINESS

TEL #

*Vehicle Stickers must be displayed on ALL vehicles used in conducting your business in the City of Long Beach.
 The first two stickers are included in your renewal fee; each additional sticker is \$12.00.
Please attach a copy of a valid registration for each vehicle*

Please list information for each vehicle:

Year	Make/Model	License Plate #	OFFICE USE ONLY Sticker #