

- DRAFT -

CITY OF LONG BEACH

**STORMWATER MANAGEMENT PROGRAM PLAN
SIX (6) MONTHS FROM EFFECTIVE DATE OF PERMIT
COMPLIANCE ITEMS**

Prepared In Accordance With The

**NEW YORK STATE
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
SPDES GENERAL PERMIT
FOR
STORMWATER DISCHARGES FROM
MUNICIPAL SEPARATE STORM SEWER SYSTEMS (MS4S)
Permit No. GP-0-24-001**

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WOODBURY, NEW YORK**

JULY 2024

**CITY OF LONG BEACH
STORMWATER MANAGEMENT PROGRAM PLAN**

**SIX (6) MONTHS FROM EFFECTIVE DATE OF PERMIT
COMPLIANCE ITEMS**

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1.0 SWMP STAFFING PLAN

This section of the City of Long Beach (City) Stormwater Management Program (SWMP) Plan was prepared in accordance with the Part IV of the New York State Department of Environmental Conservation (NYSDEC) State Pollutant Discharge Elimination System (SPDES) General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4s) Permit Number GP-0-24-001, herein referred to as the “MS4 General Permit.”

The MS4 General Permit is organized into the following six (6) Minimum Control Measures (MCMs), which represent the non-numeric effluent limitations to reduce the discharge of pollutants to the maximum extent practicable (MEP), protect water quality, and generally satisfy the State and Federal stormwater discharge regulations:

- MCM #1: Public Education and Outreach
- MCM #2: Public Involvement and Participation
- MCM #3: Illicit Discharge Detection and Elimination
- MCM #4: Construction Site Stormwater Runoff Control
- MCM #5: Post-Construction Stormwater Management
- MCM #6: Pollution Prevention and Good Housekeeping for Municipal Operations

Individual MCMs and components of the City SWMP are developed, implemented, and enforced by various departments, divisions, and staff across the City. In general, the respective supervisor of each City department or division is responsible for delegating the implementation and documentation of the applicable SWMP elements to their staff. In addition, the City utilizes the expertise and resources provided by other entities as necessary (e.g., watershed protection committees, neighboring municipalities, consulting engineers, etc.). Each City department is responsible for reviewing, maintaining, and updating any agreements with other entities as appropriate.

The Staff Organizational Chart presented in Figure 1-1 summarizes the City departments and key staff job titles responsible for the City SWMP. The roles and responsibilities for each City department corresponding to each of the MCMs and administrative implementation of the SWMP are discussed in further detail below.

1.1 Stormwater Program Coordinator

The Department of Public Works Engineering Associate is the designated Stormwater Program Coordinator for the City. The Stormwater Program Coordinator is responsible for providing oversight, coordination, and direction for the overall SWMP development, enforcement, and implementation.

1.2 Signatory

The City Manager is the signatory for the reports and certifications required by the MS4 General Permit.

1.3 Communication Between City Departments

The respective supervisor of each department and division is responsible for implementing and monitoring the applicable elements of the SWMP particular to the activities being performed by their department or division. City staff work closely with each other and regularly discuss and coordinate implementation of the SWMP. The City utilizes periodic meetings with supervisors and managers to coordinate among those with responsibilities. Follow up communications are typically accomplished through email or phone calls.

1.4 Local Point of Contact

The Commissioner of Public Works is the City Local Point of Contact for receiving and responding to public concerns regarding: stormwater management, City compliance with the MS4



**City of Long Beach
Stormwater Management Program
Staffing Plan/Organizational Flow Chart**

Overall SWMP Development and Implementation

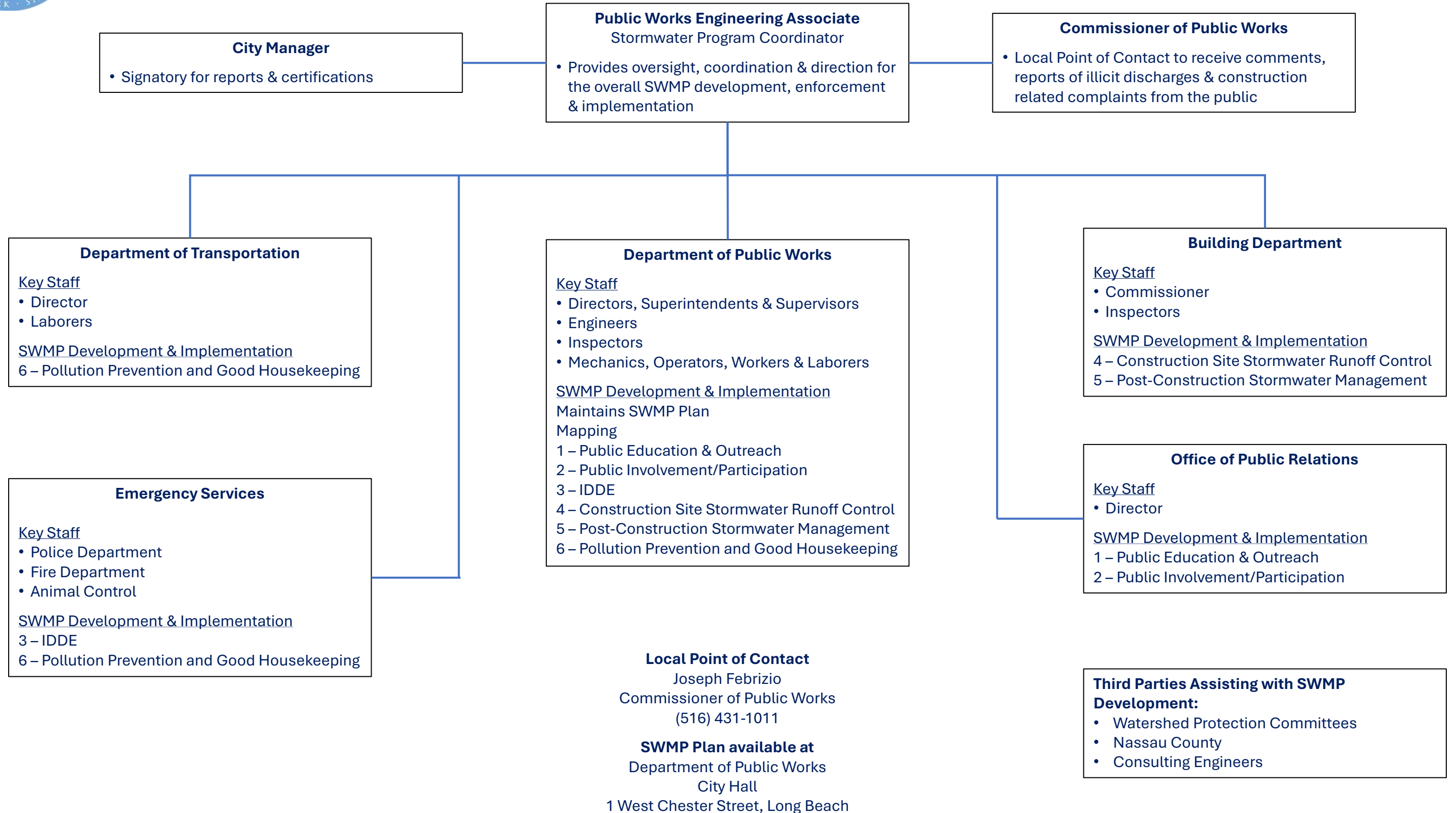


Figure 1-1

General Permit requirements, complaints related to regulated construction stormwater activity, and reports of illicit discharges.

Joseph Febrizio, Commissioner of Public Works can be reached at (516) 431-1011. Issues related to public safety or those requiring immediate attention can be reported directly to the City by calling the Police Non-Emergency Line at (516) 431-1800.

In addition, the public can report non-emergency issues through an online request management system available at: <https://www.longbeachny.gov/seeclickfix>

1.5 SWMP Administration, Recordkeeping and Reporting

The Department of Public Works is responsible for the overall development and maintenance of the SWMP Plan documentation. In addition, the Department of Public Works is responsible for assembling, preparing, and submitting the Annual Report and Interim Progress Certifications to NYSDEC. The Department of Public Works oversees the following essential divisions:

- Beach Maintenance
- Municipal Building
- Sanitation
- Sewer Maintenance
- Street Maintenance
- Water Pollution Control
- Water Purification
- Water Transmission

Recordkeeping and documentation are essential to demonstrating compliance to each of the MCMs and evaluating the effectiveness of the City SWMP. Each City department presented in

the Staff Organizational Chart on Figure 1-1 is responsible for maintaining records of the ongoing SWMP activities within the respective department's stormwater files.

The legal authority to control pollutant discharges to the City's MS4 are provided in the following City Codes:

- Article VII, *Prohibition of Illicit Discharges, Activities, and Connections to the Separate Storm Sewer System*
- Article VI, *Stormwater Management*

1.6 Mapping

The City's comprehensive system mapping is maintained on the City's Geographic Information System (GIS). Infrastructure and facility data updates, including Phase I and Phase II of the comprehensive system mapping and enhanced mapping requirements for impaired waters (phosphorous, pathogens, nitrogen), will be provided by the Department of Public Works.

1.7 MCM 1: Public Education and Outreach and MCM 2: Public Involvement/Participation

The Office of Public Relations, with assistance from the Department of Public Works, is responsible for the development and implementation of a stormwater education and outreach program; and providing the public opportunities to participate in the development, review, and implementation of the City SWMP. The implementation of these MCMs is intended to increase public awareness of pollutant generating activities and behaviors, the impacts of stormwater on water quality, the general sources of stormwater pollutants, and the steps the general public can take to reduce pollutants in stormwater runoff.

1.8 MCM 3: Illicit Discharge Detection and Elimination

The Department of Public Works and Emergency Services (Police, Fire and Animal Control) are responsible for the development, implementation, and enforcement of a program

which systematically detects, tracks down, and eliminates illicit discharges to the MS4. This MCM is designed to manage the MS4 so it is not conveying pollutants associated with flows other than those directly attributable to stormwater runoff.

1.9 MCM 4: Construction Site Stormwater Runoff Control and MCM 5: Post-Construction Stormwater Management

The Department of Public Works and Building Department are responsible for the development, implementation, and enforcement of a program to ensure construction sites are effectively controlled. These MCMs are designed to prevent pollutants from regulated construction activities, as well as promote the proper planning, installation, operation, and maintenance of post-construction stormwater management practices to promote long-term performance.

1.10 MCM 6: Pollution Prevention and Good Housekeeping

The following City departments and divisions are responsible for the development and implementation of a pollution prevention and good housekeeping program for City facilities and City operations to minimize pollutant discharges. This MCM is designed to ensure the City's own activities do not contribute pollutants to surface waters of the State.

- Department of Public Works
- Department of Transportation
- Parks and Recreation Department
- Emergency Services

2.0 AVAILABILITY OF SWMP PLAN

This section of the City SWMP Plan was prepared in accordance with Part IV.B of the MS4 General Permit. The City's written SWMP Plan is organized around a main document framework, which outlines the City SWMP Plan by MCM and references a number of other more detailed documents and resources, which make up the entirety of the City SWMP Plan documentation. These SWMP Plan Supplemental Documents contain detailed written explanations of City-specific management practices the City has developed and implemented to address pollutant discharges from the City MS4. The SWMP Plan Supplemental Documents also include general program guidance materials important to the overall implementation, compliance and recordkeeping associated with the MS4 General Permit requirements.

The Department of Public Works is responsible for the overall development and maintenance of the SWMP Plan documentation. Each City department presented in the Staff Organizational Chart on Figure 1-1 is responsible for maintaining records of the ongoing SWMP activities within the respective department's stormwater files. The City SWMP Plan, including the documentation associated with the implementation of the SWMP, is available during normal business hours to the City management and staff responsible for implementation. City management and staff can contact the Department of Public Works to access and review the SWMP Plan documents.

The City SWMP Plan will be made available to the NYSDEC and United States Environmental Protection Agency (USEPA) staff upon request in accordance with the timeframes set forth in Part X.H of the MS4 General Permit.

The City SWMP Plan is available for public inspection. Given the breadth and volume of the documents and records associated with the City SWMP Plan, the public may request inspection of the SWMP Plan through a New York Freedom of Information Law (FOIL) request. To facilitate the public's access to records pursuant to FOIL, the City has created a standardized FOIL Request Form for submission, which is made available of the City's website:

<https://www.longbeachny.gov/index.asp?SEC=3C841025-39C7-416B-800A-E2AD05B85CC7>

3.0 COMPREHENSIVE SYSTEM MAPPING

In accordance with Part IV.D of the MS4 General Permit, the City must develop and maintain a comprehensive system map. The intent of a comprehensive system map is to provide a clear understanding of the MS4, serve as a planning tool to allow for prioritization of SWMP efforts, and facilitate decision-making. The MS4 General Permit provides an iterative compliance schedule for completing the comprehensive system map. The sources of the required data for the comprehensive system mapping to be completed within six (6) months of the Effective Date of Coverage (by July 3, 2024) are presented in Table 3-1 below.

Infrastructure and facility data updates, including Phase I and Phase II of the comprehensive system mapping and enhanced mapping requirements for impaired waters (phosphorous, pathogens, nitrogen), will be provided by the Department of Public Works.

Following the completion of Phase I mapping (Part IV.D.2.a.), the City will annually update the comprehensive system mapping including updates to prioritization information of monitoring locations, construction sites, and municipal facilities. This requirement is not obligatory until January 2027.

TABLE 3-1
SOURCES FOR CITY BASEMAP INFORMATION

| Reference | Datasets | Data Location |
|------------------|--|--|
| IV.D1.a. | MS4 Outfalls | GIS data maintained by the Department of Public Works |
| IV.D1.b. | MS4 Interconnections | |
| IV.D1.c. | Preliminary Storm Sewersheds | |
| IV.D1.d. | MS4 Infrastructure | Not applicable ⁽¹⁾ |
| IV.D1.e.i. | Automatically & Additionally Designated Areas | NYS GIS Clearinghouse ⁽²⁾ NYSDEC Stormwater Interactive Map ⁽³⁾ |
| IV.D1.e.ii.a) | Waterbody Classification | |
| IV.D1.e.ii.b) | Waterbody Inventory/Priority Waterbodies List ⁽⁴⁾ | |
| IV.D1.e.ii.c) | TMDL Watershed Areas | Not applicable ⁽⁵⁾ |
| IV.D1.e.iii. | Land Use | Maintained by Nassau County GIS |
| IV.D1.e.iv. | Roads | NYS GIS Clearinghouse ⁽²⁾ |
| IV.D1.e.v. | Topography | |

(1) The mapping required under Part IV.D1.d. of the MS4 General Permit does not apply to the City because the City was not subject to Part IX.A. (New York City East of Hudson Watershed) or Part IX.D. (Peconic Estuary Nitrogen Watershed) from previous iterations of the MS4 General Permit.

(2) NYS GIS Clearinghouse can be accessed at the following link: <https://data.gis.ny.gov/>

(3) NYSDEC Stormwater Interactive Map can be accessed at the following link: <https://gisservices.dec.ny.gov/gis/stormwater/>

(4) Information on waterbody impairment status and associated pollutant(s) of concern is available in Appendix C of the MS4 General Permit.

(5) There are no TMDL Watersheds with MS4 Contributions within the City's jurisdiction.

4.0 ENFORCEMENT RESPONSE PLAN

This section of the City SWMP Plan was prepared in accordance with Part IV. F of the MS4 General Permit, which requires municipalities to develop and implement an Enforcement Response Plan (ERP) to ensure compliance with the MS4 General Permit and the City's stormwater local laws, Article VII, *Prohibition of Illicit Discharges, Activities, and Connections to the Separate Storm Sewer System* and Article VI, *Stormwater Management*.

The purposes of this ERP are to specify the criteria by which the City will determine the enforcement actions most appropriate for instances of non-compliance and to specify how enforcement tools will be used to resolve non-compliance. This document addresses the MS4 General Permit ERP requirements for the following MS4 Minimum Control Measures (MCM's):

- MCM 3: Illicit Discharge Detection and Elimination
- MCM 4: Construction Site Stormwater Runoff Control
- MCM 5: Post-Construction Stormwater Management

The City's MS4 SWMP Staff Organizational Chart presented in Figure 1-1 provides the relevant Departments and staff with responsibilities related to this Enforcement Response Plan.

4.1 Enforcement Response Plan: Objectives

The procedures within this ERP have been developed to satisfy the following objectives:

- Prevent pollutants from entering the MS4 and causing environmental harm
- Establish enforcement actions based on the nature of the violation
- Ensure that violators achieve compliance in a timely manner
- Recover costs incurred by the City

4.2 Illicit Discharge Detection and Elimination (IDDE)

The MS4 General Permit requires the City to detect and eliminate illicit discharges to the storm sewer system. The City of Long Beach Local Law Article VII, *Prohibition of Illicit Discharges, Activities, and Connections to the Separate Storm Sewer System*, regulates the contributions of pollutants to the City's storm sewer system as it is not designed to accept, treat, or discharge non-stormwater wastes. When an illicit connection or discharge to the municipal storm sewer system is confirmed, staff conduct appropriate procedures to identify the source of the discharge and undertake the appropriate communications or enforcement actions to achieve abatement of the discharge consistent with applicable laws. Further details pertaining to the City's IDDE Program are presented under MCM #3: Illicit Discharge Detection and Elimination section of the SWMP Plan.

4.3 Construction/Post-Construction

The MS4 General Permit requires the City to ensure that construction site operators whose projects disturb an acre or more comply with the NYS DEC SPDES General Permit for Discharges from Construction Activity (GP-0-20-001, Construction General Permit) and to address stormwater discharges to the MS4 from construction and post-construction activities. The City of Long Beach Local Law Article VI *Stormwater Management*, requires construction site operators to comply with the Construction General Permit.

The City Building Department conducts inspections as required by the MS4 General Permit to ensure that erosion and sediment controls and post-construction controls are installed and functioning in accordance with the approved Construction Stormwater Pollution Prevention Plan (SWPPP) and the Construction General Permit. If violations are observed, staff undertake the appropriate communications or enforcement actions to achieve compliance consistent with applicable laws. Further details pertaining to the City's Construction/Post-Construction Program are presented under MCM #4: Construction Site Stormwater Runoff Control and MCM #5: Post-Construction Stormwater Management sections of the SWMP Plan.

4.4 Identifying Illicit Discharges and Construction /Post-Construction Violations

Illicit discharges and construction/post-construction violations are brought to the City's attention through several means:

- The City's SWMP includes periodic and/or complaint-based inspections of facilities that are subject to the Construction/Post-Construction and Illicit Discharge Detection and Elimination requirements as specified in the MS4 General Permit.
- Municipal staff may identify illicit connections or construction/post-construction site violations during performance of their routine job responsibilities.
- The City Department of Public Works phone number is the designated means through which the public can provide information concerning suspected illicit discharges and/or concerns related to construction activity.
- In addition, the public can contact the City Building Department to report concerns related to construction activity. The City Building Department can be reached at (516) 431-1005.

4.5 Determining the Appropriate Level of Response

Once a violation is identified, the appropriate level of response is determined. The City has varying levels of responses, which increase in severity based on the type, magnitude, and duration of the violation, effect of the violation on the receiving water, compliance history of the operator, and good faith of the operator in compliance efforts. When the City receives reports from the public, it coordinates internally to designate the responsible personnel for follow-up actions and enforcement, as applicable. The City utilizes the following types of enforcement responses, separately, combined or in sequence, to address violations.

4.6 Verbal Warnings and Written Notices of Violation

Verbal Warnings and Written Notices of Violation are classified as "informal" per the MS4 General Permit. The City may utilize informal enforcement mechanisms as initial attempts at correcting a violation. The City is permitted to advance enforcement actions as necessary, perhaps surpassing Verbal Warnings and Written Notices of Violation, contingent on the violation and its

associated characteristics. When informal means of addressing violations are utilized, correction of the deficiencies must not exceed sixty (60) days in duration from the date of initial enforcement to the date of return to compliance as per the MS4 General Permit. The City will maintain documentation relating to specific violations in the SWMP Plan. The Building Department, with assistance from the Department of Public Works, may administer Verbal Warnings and/or Written Notices of Violation. The City Police Department is involved as necessary.

4.7 Citations, Summonses, Fines, and Stop Work Orders

If a violation is not corrected within the allotted sixty (60) day timeframe for Verbal Warnings and Written Notices of Violation, if the violation is a repeat offense, or if the City determines the violation requires stricter action, enforcement measures will be escalated to include Citations, Summonses, Fines, and Stop Work Orders as necessary. The Building Department, with assistance from the Department of Public Works, may issue Citations, Summonses, Fines and/or Stop Works Orders. The Police Department is involved as necessary.

4.8 Withholding Authorizations and Situationally Unique Enforcement Measures

Violations vary in characteristics and may require situationally unique enforcement measures, such as collecting against a project's bond, withholding authorizations or certifications, and prohibition of stormwater discharges to the MS4. In other cases, the City may collect against the responsible party for work and materials if the City finds it necessary to implement remedial measures to correct a violation.

4.9 Enforcement Tracking

Tracking of the City's enforcement measures will include the documentation listed below. Appendix A includes an example Stormwater Management Program Enforcement Tracking Form. The City may elect to use an equivalent means of tracking enforcement actions, which would contain the same information. Enforcement tracking will be recorded with the City SWMP Plan files.

- Name of the owner/operator of the facility or site of the violation.
- Location of the violation (e.g., illicit discharge or construction site).
- Description of the violation.
- Schedule for returning to compliance.
- Description of enforcement response used, including escalated responses if repeat violations occur or violations are not resolved in a timely manner.
- Documentation of enforcement response (e.g., notices of noncompliance, notices of violations).
- Any referrals to different departments or agencies; and,
- The date the violation was resolved.

5.0 ILLICIT DISCHARGE EDUCATION

In accordance with Part VI.A.1.d. of the MS4 General Permit, the City has made available information related to the prevention of illicit discharges on the City website. This information is available to City employees, businesses, and the public accessing the City's website. A copy of the illicit discharge public education material is also provided in Appendix B.

6.0 CONSTRUCTION SITE INVENTORY AND INSPECTION TRACKING

In accordance with Part VI.D.1.a. of the MS4 General Permit, the City will maintain an Inventory of regulated construction activities that result in a total land disturbance of greater than or equal to one acre within the City's jurisdiction. The Inventory is maintained in a Microsoft Excel spreadsheet file by the Building Department with assistance from the Department of Public Works. A list of regulated construction activities within the City's jurisdiction identified in the NYSDEC Notice of Intent database are provided in a Microsoft Excel spreadsheet format in Appendix C to demonstrate the required information to be recorded in the Inventory. The City will update the Inventory annually if construction projects are approved or completed.

7.0 PROCEDURES FOR SWEEPING AND/OR CLEANING MUNICIPAL STREETS

This section of the City SWMP Plan was prepared in accordance with VI.F.3.d.i. of the MS4 General Permit. Streets and roads can accumulate debris, sediments and other pollutants that contribute to stormwater pollution. The City sweeps and/or cleans streets, bridges, parking lots, and right of ways owned/operated by the City according to the following minimum schedules:

- All roads, bridges, parking lots, and right of ways will be swept and/or cleaned once every five (5) years in the spring (following winter activities such as sanding). This requirement is not applicable to:
 - Uncurbed roads with no catch basins;
 - High-speed limited access highways; or
 - Roads defined as interstates, freeways and expressways, or arterials by the USDOT 2013.
- Annually, from April 1 through October 31, roads in business and commercial areas must be swept. This requirement is not applicable to:
 - Uncurbed roads with no catch basins;
 - High-speed limited access highways; or
 - Roads defined as interstates, freeways and expressways, or arterials by the USDOT 2013.

The following recommended Best Management Practices (BMPs) can be used during sweeping operations:

- Sweepers will be regularly inspected and calibrated.
- Records will be kept of the date streets, bridges, parking lots, and right of ways are swept,
- Mechanical brooms or hand tools can be used for small areas that are particularly dirty or aesthetically offensive.
- All federal and state regulations that apply to the disposal and reuse of sweepings are followed.

- If collected sweepings are stockpiled, they will be stored away from drainage inlets and water bodies. If possible, the piles of sweepings will be covered with tarps to prevent the generation of runoff and dust.

8.0 ENHANCED REQUIREMENTS FOR IMPAIRED WATERS

This section of the City SWMP Plan was prepared in accordance with Part VIII. of the MS4 General Permit, which requires additional measures to be implemented in the sewersheds that discharge to the impaired waters impaired listed in Appendix C of the MS4 General Permit. The applicable receiving water is presented in Table 8-1 below.

8.1 Public Education and Outreach

The public information related to the prevention of illicit discharges discussed in Section 5.0 also incorporates the public education and outreach information required under Part VIII.C.2.a.

8.2 Wildlife Control

City facilities do not have a history of nuisance bird populations (e.g., Canada Geese). All City parks have adequate trash receptacles for the public's use, which are emptied on a regular schedule during park operations. The removal of trash and debris eliminates potential food sources for wildlife.

TABLE 8-1
RECEIVING WATER LISTED IN
APPENDIX C OF THE MS4 GENERAL PERMIT

| Waterbody | Pollutant of Concern | Reference |
|------------------------|-----------------------------|------------------|
| Reynolds Channel, East | Fecal Coliform | VIII.C. |

APPENDIX A

STORMWATER MANAGEMENT PROGRAM ENFORCEMENT TRACKING FORM

CITY OF LONG BEACH
STORMWATER MANAGEMENT PROGRAM ENFORCEMENT TRACKING FORM

| | | |
|-------------|----------------|-------|
| Report ID#: | Date Recorded: | Time: |
|-------------|----------------|-------|

| | | |
|--------------|--------|--------|
| Reported By: | Phone: | Email: |
|--------------|--------|--------|

| | |
|----------------|------------|
| Date Resolved: | Signature: |
|----------------|------------|

Violation Information:

| |
|------------------------|
| Owner / Operator Name: |
|------------------------|

| | |
|-------------------------|-------------------------|
| Owner / Operator Phone: | Owner / Operator Email: |
|-------------------------|-------------------------|

| |
|---------------------|
| Address / Location: |
|---------------------|

| |
|---|
| Violation of: <input type="checkbox"/> Article VII, Prohibition of Illicit Discharges, Activities, and Connections to the Separate Storm Sewer System <input type="checkbox"/> Article VI Stormwater Management |
|---|

| |
|---------------------------|
| Description of Violation: |
|---------------------------|

Enforcement Action: 1 Attach documentation (e.g., Notices of Violation) to this form.

| |
|--|
| Type of Enforcement Utilized: <input type="checkbox"/> Verbal Warning <input type="checkbox"/> Written Notice <input type="checkbox"/> Stop Work Order <input type="checkbox"/> Citation <input type="checkbox"/> Withholding authorization <input type="checkbox"/> Other: _____ **Compliance must be achieved within 60 days of verbal/written notices. If not, escalated enforcement measures must then be used** |
|--|

| |
|-----------------------------|
| Date of Enforcement Action: |
|-----------------------------|

| | | |
|--------------------------------|-------------------|--------|
| Referred to (Dept/Agency): Y/N | Name/Agency/Dept: | Phone: |
|--------------------------------|-------------------|--------|

| |
|-----------------------------------|
| Description of Enforcement Action |
|-----------------------------------|

| |
|---|
| Actions and Schedule to Achieve Compliance: |
|---|

| |
|----------------------------|
| Follow up Inspection Date: |
|----------------------------|

| | | |
|---|-----------------|---------------------------|
| Status 60 days after verbal warning/written notice: | Compliance: Y/N | Continuing Violation: Y/N |
|---|-----------------|---------------------------|

CITY OF LONG BEACH
STORMWATER MANAGEMENT PROGRAM ENFORCEMENT TRACKING FORM

Enforcement Action: 2 Attach documentation (e.g., Notices of Violation) to this form.

| | | |
|--|--------------------------|----------------------------------|
| Type of Enforcement Utilized: <input type="checkbox"/> Verbal Warning <input type="checkbox"/> Written Notice <input type="checkbox"/> Stop Work Order <input type="checkbox"/> Citation <input type="checkbox"/> Withholding authorization <input type="checkbox"/> Other: _____ **Compliance must be achieved within 60 days of verbal/written notices. If not, escalated enforcement measures must then be used** | | |
| Date of Enforcement Action: | | |
| Referred to (Dept/Agency): Y/N | Name/Agency/Dept: | Phone: |
| Description of Enforcement Action | | |
| Actions and Schedule to Achieve Compliance: | | |
| Follow up Inspection Date: | | |
| Status 60 days after verbal warning/written notice: | Compliance: Y/N | Continuing Violation: Y/N |

Enforcement Action: 3 Attach documentation (e.g., Notices of Violation) to this form.

| | | |
|---|--------------------------|----------------------------------|
| Type of Enforcement Utilized: <input type="checkbox"/> Verbal Warning <input type="checkbox"/> Written Notice <input type="checkbox"/> Stop Work Order <input type="checkbox"/> Citation <input type="checkbox"/> Withholding authorization <input type="checkbox"/> Other: _____ **Compliance must be achieved within 60 days of verbal/written notices. If not, escalated enforcement measures must then be used.** | | |
| Date of Enforcement Action: | | |
| Referred to (Dept/Agency): Y/N | Name/Agency Dept: | Phone: |
| Description of Enforcement Action | | |
| Actions and Schedule to Achieve Compliance: | | |
| Follow up Inspection Date: | | |
| Status 60 days after verbal warning/written notice: | Compliance: Y/N | Continuing Violation: Y/N |

APPENDIX B

ILLICIT DISCHARGE PUBLIC EDUCATION

What is stormwater?

- Precipitation that flows off the land through storm sewer drains and into waterbodies

How does stormwater impact waterbodies?

- Stormwater can pick up pollutants as it flows over land
- Stormwater that enters the storm sewer system is not treated before it enters a waterbody
- Stormwater pollutants can be toxic to aquatic life and people

What is an illicit discharge?

- Discharges into the storm sewer system that are not entirely composed of clean stormwater
- Examples include motor oil, paint, washwater, trash and animal wastes

Permitted non-stormwater discharges:

- Some non-stormwater discharges are not prohibited
- These include fire fighting activities and landscape irrigation, for example

What do illicit discharges look like?

- Staining along curbs or on drainage grates
- Foul odors
- Cloudy or colored fluids entering the storm sewer
- Water flowing through the storm sewer system during dry weather

Pollutants of Concern:

- Bacteria and Viruses
- Silt and Sediment
- Nutrients like Nitrogen and Phosphorous



If you observe an illicit discharge to the City storm sewer system, please contact:

Department of Public Works
(516) 431-1011

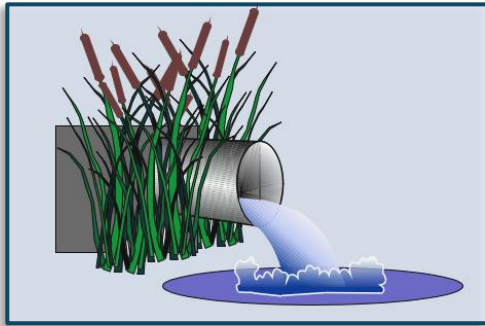
PREVENTING ILLICIT DISCHARGES

KEEPING POLLUTANTS OUT OF THE STORM SEWER SYSTEM



Illicit Discharges are Illegal

- The City has enacted two local laws to make it illegal to contribute pollutants to the storm sewer system
- The laws address pollutants entering waterbodies such as:
 - Reynolds Channel



Did you Know?

Whether in your car, at the waterfront, or inland, your daily activities can pollute our waters and harm fish and wildlife

ILLICIT DISCHARGE PREVENTION

Using proper handling and disposal practices can protect water quality!

Households

- Properly dispose of trash, chemicals and paints
- Limit the use of fertilizers and pesticides
- Do not sweep or blow yard waste into storm drains
- Do not over water lawns
- Do not run hoses from washing machines into the street

Animals

- Do not throw poop bags into storm drains
- Pick up pet waste and flush it down the toilet
- Bag pet waste and put it in the trash
- Do not feed wildlife



Automotives

- Repair leaks as soon as possible
- Recycle motor oil, oil filters and other fluids properly at vehicle service centers or auto parts stores
- Wash your car at a commercial car wash

Businesses and Restaurants

- Inspect equipment for leaks
- Proper dumpster maintenance
- Implement spill prevention and response procedures
- Ensure floor drains are connected to the sanitary sewer system
- Maintain grease traps

APPENDIX C

CONSTRUCTION SITE INVENTORY AND INSPECTION TRACKER

