



#6

CITY OF LONG BEACH

1 WEST CHESTER STREET
LONG BEACH, NEW YORK 11561
(516) 431-1001
FAX: (516) 431-1389

MEMO

To: Daniel Creighton, City Manager
Philip Ragona, Deputy City Manager
Dennis Cohen, Corporation Counsel
Inna Reznik, Comptroller
Steven Pambianchi, Assistant Corporation Counsel

From: Patricia Bourne, Director of Economic Development and Planning

Date: April 2, 2024

Subject: April 16, 2024, City Council Meeting: Resolution To Hire Pace Land Use Law Center (PLULC) to Assist the City in the Development of a Planning Board

CC: Scott Kemins, Building Commissioner
Joseph Lupo, Assistant Corporation Counsel
Robin Lynch, Secretary to the Zoning Board of Appeals

- The general purpose of the Planning Board is to provide for and guide the orderly growth and development of the community. The administrative and regulatory roles of the Planning Board include its review of site plans, special use permits, and subdivision plans, along with the Planning Board's role in the municipal comprehensive plan.
- The 2023 Comprehensive Plan recommends the creation of a Planning Board with clearly defined roles and responsibilities. This will ensure that large-scale development and/or redevelopment applications are reviewed in the context of the community benefit they may provide.
- The goal of this project is to create a Planning Board for the City of Long Beach to foster the development process and improve predictability, efficiency, timeliness, and equality in the implementation of local land development regulations. The project will include a comprehensive analysis of the existing City procedures in the land development process and a best practice review of planning board procedures, assistance with the stakeholder process to select candidates to serve on the planning board, onboarding and training for the planning board members and other land use staff and boards, and final recommendations with identified steps for implementation. Included in this will be a component to review, update and expand, as needed, the current forms and procedures developed by Long Beach to modify in accordance with the new Planning Board. This will provide guidance to potential applicants.
- Founded in 1993, Pace LULC is dedicated to fostering innovative land use strategies and collaborative decision-making techniques. The Pace LULC is the preeminent institution of its kind at a U.S. law school providing research and consulting services, clinics, education programs, leadership training programs, technical assistance, and strategic planning services to communities in the greater New York metropolitan area. Its Land Use Leadership Alliance (LULA) Training Program has graduated over 4,000 land use leaders in the New York Metropolitan Tri-State Region, resulted in the adoption of new and innovative land use practices in over 200 communities, and won the American Planning Association's 2009 national award for planning advocacy. The Pace LULC is engaged in a number of ongoing projects regarding comprehensive planning, streamlining, affordable housing, revitalization, resiliency, and community engagement.

To: Patti Bourne, Director of Economic Development
City of Long Beach

From: Tiffany Zezula, Deputy Director
Land Use Law Center
Elisabeth Haub School Law School at Pace University
78 North Broadway
White Plains, NY 10603

Development of a Planning Board Scope of Service

The goal of this project is to create a planning board for the City of Long Beach to foster the development process and improve the predictability, efficiency, timeliness and equality in the implementation of local land development regulations. The project will include a comprehensive analysis of the existing City procedures in the land development process and a best practice review of planning board procedures, a stakeholder process to identify and select candidates to serve on the planning board, onboarding and training for the planning board members and other land use staff and boards, and final recommendations with identified steps for implementation.

Timeline: May 1, 2024 – December 31, 2024

A. Tasks

Task 1: Conduct initial evaluation and analysis of existing land development process by reviewing local laws, website, forms, administrative processes and procedures, staff, consultants and board procedures and roles. This will also include research on the creation of enabling legislation and procedures. (\$7,500)

Task 2: Conduct a meeting with City staff to report on the findings of Task 1 and develop a preliminary list of considerations to be examined with a focus on identifying existing challenges to identifying procedures and roles. (\$5,000)

Task 3: Conduct one or more work sessions with municipal staff, consultants and land use board members to identify and review draft planning board enabling legislation. The Center would update the draft in line with the feedback and work with the municipal attorney to facilitate adoption. The municipal attorney will lead the final review of the legislation and shepherd it through the legal approval process. This would take place in the early fall. Included in this will be a component to review, update and expand, as needed, the current forms and procedures developed by Long Beach to modify in accordance with the new Planning Board. This will provide guidance to potential applicants, such as developers, architects, engineers, attorneys, residents, and business owners on what the Planning Board is, how it functions, and its criteria for consideration and review. This will include the process and forms that would be required to be completed. (\$15,500)

Task 4: At the request of the City, develop a recruitment process for new planning board members, including an interview and selection process. Municipal staff will work with appropriate City designee(s) to do the formal appointments. (\$1,500)

Task 5: Once board members are appointed, Center staff will on-boarding board members. This would take place virtually through one-on-one sessions. (\$7,500)

Task 6: Center staff will prepare and delivery a 4-hour training program (including staff and other land use board members) focused on board roles and responsibilities, and conflicts and ethics. (\$7,500)

B. Budget

This will be a not to exceed \$45,000 scope of service. The hourly rate of one LULC staff member is \$126.00.

C. Qualifications

Founded in 1993, the Land Use Law Center (Pace LULC) is dedicated to fostering innovative land use strategies and collaborative decision-making techniques. The Pace LULC is the preeminent institution of its kind at a U.S. law school providing research and consulting services, clinics, education programs, leadership training programs, technical assistance, and strategic planning services to communities in the greater New York metropolitan area. Working with trained graduate students at Pace Law School, the Pace LULC quickly, affordably, and effectively develops techniques for remedying land use and development problems that afflict urban, suburban, and rural communities. Its Land Use Leadership Alliance (LULA) Training Program has graduated over 4,000 land use leaders in the New York Metropolitan Tri-State Region, resulted in the adoption of new and innovative land use practices in over 200 communities, and won the American Planning Association's 2009 national award for planning advocacy. The Pace LULC is engaged in a number of ongoing projects regarding comprehensive planning, streamlining, affordable housing, revitalization, resiliency, and community engagement.

#9



**CITY OF LONG BEACH
INTER-OFFICE MEMO**

TO: Daniel Creighton, City Manager
Inna Reznik, Deputy City Manager
Dennis Cohen, Corporation Counsel
Joe Febrizio, Commissioner of Public Works
Tyrone Lyons, Chief Plant Operator

FROM: Rosemary Alton, Purchasing Agent

SUBJECT: Receipt & Opening of Bids - **SODIUM HYPOCHLORITE**

DATE: April 11, 2024

I am submitting for your review and approval the bids received and opened Thursday, April 11, 2024 at 11:00 a.m. for **SODIUM HYPOCHLORITE**.

The bid states:

“The City of Long Beach is soliciting bids for sodium hypochlorite (15% bulk) required in processing treated wastewater products. The City anticipates buying 1,000 to 2,000 gallons on a weekly basis for a total amount of approximately 70,000 gallons annually.

Quantities indicated are estimated only; however the contract shall be for a period of two (2) years and shall be for quantities actually ordered be there more or less during this period.

Deliveries shall be made as needed in the amounts specified and as directed by the Chief Plant Operator of Wastewater Operations.”

The bid further states:

“Quantities indicated are estimated only; however the contract shall be for a period of two (2) years and shall be for quantities actually ordered be there more or less during this period.”

There were 4 bids:

	Sodium Hypochlorite (15% Bulk) 70,000 gallons.	
	<u>Unit Price</u>	<u>Total Price</u>
Kuehne Chemical Co., Inc. 86 North Hackensack Avenue Kearny, NJ 07032	\$4.50/gal	\$315,000.00
JCI Jones Chemical 103 River Street Warwick, NY 10990	\$2.149	\$149,933.00
Twin County Swimming Pool Maintenance & Supply Co., Inc. 797 Conklin Street Farmingdale, NY 11735	\$2.75	\$192,500.00
PVS Minibulk Ind. 10900 Harper Avenue Detroit, MI 48213	\$3.53	\$247,100.00

Present for the City of Long Beach were Lauren DeVito and myself.

Please advise. Thank you!

Cc: Steven Pambianchi, Esq.

#10



City of Long Beach

INTEROFFICE MEMO

To: Daniel Creighton City Manager
Inna Reznik, Comptroller
Steven Pambianchi, Asst. Corporation Counsel

From: Joseph Febrizio, Commissioner of Public Works

Subject: **Request for City Council Resolution – Transfer of Funds**
(North Shore Critical Infrastructure)

Date: April 9, 2024

Please prepare a Resolution for the regularly scheduled April 16, 2024 City Council meeting amending the budget as follows:

Increase Revenue: H0030-43097

Increase Expense: H1021-52298

On December 20, 2022 the City has been awarded \$39,139,237.81 under the FEMA 404 Hazard Mitigation Program for the work required for the North Shore Critical Infrastructure Protection Project.

Work has commenced and the City has requested and received remittance in the amount of \$2,775,244.55 from NYSDHSES

The intent is to return the funds to the Capital Budget line to pay the balance of the aforementioned project.

Thank you

Joseph Febrizio
Commissioner of Public Works

cc: JF/rb

#11



City of Long Beach

INTEROFFICE MEMO

To: Daniel Creighton, City Manager
 Dennis Cohen, Corporation Counsel
 Inna Reznik, City Comptroller

From: Joe Febrizio, Commissioner of Public Works *JF*

Subject: Request for City Council Resolution – Masonry Work-Various Locations

Date: March 28, 2024

On March 28, 2024 this office received five (5) bids for “as-needed” concrete and asphalt installations at quantities and at unit prices in accordance with plans and specifications on file in the Office of the Commissioner of Public Works, which fall outside the normal scope and availability of the City’s in house staff.

Said work shall include but not limited to 4” sidewalks at a unit price of \$9.50 per square foot, 6” sidewalk ramps at a unit price of \$20.00 per square foot; 6” driveway ramps at a unit price of \$18.00 per square foot and the excavation and restoration of roadways at a unit price of \$5.00 per square foot.

This contract is for one (1) year with an additional one (1) year extension option.

The five bids received were as follows:

A.S.V./Benny Construction Corporation	
220 Madison Avenue	
Garden City Park, NY 11040	\$249,925.00
J. Anthony Enterprises	\$391,300.00
Capital Projects, Inc.....	\$414,601.40
Stasi Enterprises.....	\$810,450.00
Preferred Construction.....	\$1,058,675.00

Funding for this project is available from budget line: A8170.54449 (Masonry Repairs)

cc: Steven Pambianchi, Dep. Corporation Counsel

#12



CITY OF LONG BEACH

KENNEDY PLAZA

LONG BEACH, NEW YORK

FIRE DEPARTMENT <https://www.msn.com/en-us/feed>

(516) 431-2434

FAX (516) 431-1432

jmiller@longbeachny.gov

Joseph F. Miller
Fire Commissioner

March 30, 2024

Subject: Long Beach Fire Department Bunker Gear

At this time the Long Beach Fire Department is in need of purchasing new and replacing outdated and non-NFPA complaint bunker gear for members of the department. This safety equipment is necessary to protect the members of the department that are entering fires and/or called upon other types of hazardous environments. Under the Federal OSHA Law 1910.156 for Fire Brigades, the employer shall provide at no cost to the employee protective clothing while performing fire fighter duties.

Funding for this purchase, \$36,396.00, is available through the 2023 CDBG Grant, budget code S9928.54513. The purchase falls under the state bid process and the manufacturer, Honeywell First Responder Products, contract number PC67939 and our distributor, Hi-Tech Fire and Safety Inc., 158 Allen Blvd, Suite A, Farmingdale, NY 11735, are listed on the state contract list.

We are currently in need of 10 sets of jackets, pants, helmets, gloves and boots. A total cost for this purchase would be \$36,373.54.

Respectfully,

Joseph F. Miller

Joseph F Miller
Fire Commissioner

Hi-Tech Fire & Safety, Inc.
 120 Toledo Street
 Farmingdale, NY 11735
 631-777-5170
 Fax: 631-777-5171



Sales Order

Date 3/28/2024

S.O. No. 31913

Cust. PO No.

City of Long Beach
 Purchasing Department
 1 West Chester Street
 Long Beach, NY 11561

Ship To:

Long Beach Fire Department
 City of Long Beach
 1 West Chester Street
 Long Beach, NY 11561

Vendor PO No.	Terms	Due Date	Salesperson	FOB	Job Description
28557/558	Net 30	4/27/2024	KEE	DEST	240126 - 10 SETS/helmets/boot/gloves

Qty	Part No.	Description	Sell Price	Total
6	LTO-48AGT	LTO-Tails Outer Shell - 7.5 osy Gemini XT w/FREEFAS COLOR: BLACK SPEC ID: NYLNBH00087	1,619.05	9,714.30
4	LTO-48AGT	LTO-Tails Outer Shell - 7.5 osy Gemini XT w/FREEFAS COLOR: BLACK SPEC ID: NYLNBH00091	1,613.21	6,452.84
10	LTO-48AGP	LTO- Pants Outer shell - 7.5 osy Gemini XT W/FREEFAS COLOR: BLACK SPEC ID: NYLNBH00092	1,183.87	11,838.70
1	NYS Contract	NEW YORK STATE CONTRACT PC67939 Group 40061 (on above gear only)		0.00

Thank you for your business.

Total

Hi-Tech Fire & Safety, Inc.
 120 Toledo Street
 Farmingdale, NY 11735
 631-777-5170
 Fax: 631-777-5171



Sales Order

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Ship To:

Long Beach Fire Department
 City of Long Beach
 1 West Chester Street
 Long Beach, NY 11561

Vendor PO No.	Terms	Due Date	Salesperson	FOB	Job Description
28557/558	Net 30	4/27/2024	KEE	DEST	240126 - 10 SETS/helmets/boot/gloves

Qty	Part No.	Description	Sell Price	Total
10	BT5555	14" FF Boot - Leather/Pwr Toe/Crstch MB/Fire & Ice SIZE: 12XW 10XW 11XW 12XW 11XW 13XW 11XW 11XW 12.5XW 13XW	402.32	4,023.20

Thank you for your business.

Total

Hi-Tech Fire & Safety, Inc.
 120 Toledo Street
 Farmingdale, NY 11735
 631-777-5170
 Fax: 631-777-5171



Sales Order

Date 3/28/2024

S.O. No. 31913

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City of Long Beach
 Purchasing Department
 1 West Chester Street
 Long Beach, NY 11561

Ship To:

Long Beach Fire Department
 City of Long Beach
 1 West Chester Street
 Long Beach, NY 11561

Vendor PO No.	Terms	Due Date	Salesperson	FOB	Job Description
28557/558	Net 30	4/27/2024	KEE	DEST	240126 - 10 SETS/helmets/boot/gloves

Qty	Part No.	Description	Sell Price	Total
10	BFL	Ben II LOW RIDER COLOR: BLACK CUSTOMER PART #: NYLNBH002225791510	341.00	3,410.00
10	MK-1	Nmx Quick Rel Postman Slide F50B 4.5 NMX/2LYR FR CTN BLK EZ Flips Eagle Front Holder Standard Hang Up Loop Ben 2 Low Rider Low Rider HB/Ratchet Cvr/X9 TL Trapezoids Reflexite_Lime_8	93.45	934.50
	Plus Shipping	SHIPPING CHARGES TO BE APPLIED AT THE TIME OF INVOICING		0.00
		ON ABOVE GLOVES ONLY		

Thank you for your business.

TERMS & CONDITIONS: We reserve the right to correct clerical errors at any time. This order may not reflect miscellaneous charges, freight or sales tax (IF APPLICABLE).

Total \$36,373.54