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## CHANGE ORDER No. 2 (2022) (revised)

**Date:** February 22, 2022  
**Client:** City of Long Beach, New York  
**Contact:** Donna Gayden, City Manager  
**Project:** Recodification  
**Contract Date** September 24, 2008

### The contract is updated as follows:

	Description	Price
1	<p><b>Code Project Completion: Prepare Updated Editorial Analysis; Update Code with New Legislation; Complete Publication</b></p> <p>The City is prepared to resume the project started in 2008, as follows:</p> <ul style="list-style-type: none"> <li>• <b>Source Materials.</b> General Code® submitted a Draft Code to the City in 2015, based on Change Order No. 1, which provided that the organization and numbering of the existing Code would be retained as-is, with no renumbering of the chapters of the Table of Contents. The City's Code was converted into an XML Document with minor style changes.</li> <li>• <b>Additional Legislation.</b> Since that time, the City has submitted ordinances and local laws adopted from 2015 to the present for inclusion in the Code.</li> <li>• <b>Updated Manuscript &amp; Editorial Analysis.</b> The City has requested that <i>General Code</i> prepare an updated Editorial Analysis. <i>General Code</i> shall update the Digital Manuscript with all uncodified legislation from 2015 to the present and prepare the updated Editorial Analysis. Both the Digital Manuscript and updated Editorial Analysis shall be posted to eCode360® Code Review during the project.</li> <li>• <b>Updated Draft.</b> Upon completion of the City's review of the updated Editorial Analysis, <i>General Code</i> will prepare an updated Draft, incorporating the Editorial Analysis decisions from the City. This final Draft shall be posted to eCode360 Code Review for review and approval by the City.</li> <li>• <b>Publication.</b> <ul style="list-style-type: none"> <li>• Upon approval of the Draft by the City, <i>General Code</i> shall proceed with publication of the new Code and provide the City with proposed Code adoption legislation to adopt the new Code with the changes from the Editorial Analysis.</li> <li>• The final publication of the Code shall include:               <ul style="list-style-type: none"> <li>○ Two (2) paper copies of the Code in standard imprinted post binders</li> <li>○ Posting Premium eCode360 upon adoption of the Code (replacing the Interim PDF eCode360). (The maintenance fee for eCode360 is \$1,195 and is invoiced annually.)</li> </ul> </li> </ul> </li> </ul>	

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2	<p><b>Remainder of 2014 Change Order No. 1.</b></p> <p>Change Order No. 1 was authorized by the City in 2014 and provided for the completion of recodification project at the time. The remainder due from the 2014 Change Order is 40% of the total price of the Change Order.</p>	\$3,629.60
3	<p><b>Quantity of Codes.</b> The City has requested that the quantity of Codes be reduced from sixteen (16) books to two (2) books. The following deduction shall be provided for the reduction in quantity.</p>	(\$650)
4	<p><b>Additional Legislation Adopted After Contract Cutoff of Ord. No. 2093/14 (adopted 10/7/2-14).</b></p> <p>The following ordinances and applicable resolutions are being added to the project:</p> <ul style="list-style-type: none"> <li>• Ord. No. 2094/15 and 2095/15</li> <li>• Ord. No. 3000/16 through 3009/16</li> <li>• Ord. No. 3010/17 through 3020/17</li> <li>• Ord. No. 3021/18 through 3025/18</li> <li>• Ord. No. 3026/19 through 3037/19</li> <li>• Ord. No. 3038/20 through 3043/20</li> <li>• Ord. No. 3044/21 through 3056/21</li> <li>• Ord. No. 3057/22</li> <li>• L.L. Nos. 1-2016 and 2-2016</li> <li>• L.L. No. 1-2017</li> <li>• L.L. Nos. 1-2018 through 4-2018</li> <li>• L.L. Nos. 1-2019 and 2-2019</li> <li>• L.L. Nos. 1-2021 through 3-2021</li> <li>• L.L. Nos. 1-2022 and 2-2022</li> </ul>	\$6,191
5	<p><b>Updated Editorial Analysis.</b> The City has requested that <i>General Code</i> prepare an updated Editorial Analysis (the prior Editorial Analysis was prepared and submitted in 2009).</p>	\$5,460
6	<p><b>Project completion; out of scope work.</b> <i>General Code</i> shall resume the project which was originally started in 2008. Additional project management and production time have been calculated to account for this out-of-scope work as well as rework efforts associated with resuming the project.</p>	\$863
<b>Total to Complete Project</b>		\$15,493.60

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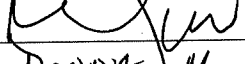
## Additional Terms:

- A. The pricing in this Change Order shall be valid for 60 days.
- B. Only legislation previously submitted for review is included in the pricing above. Any additional legislation adopted after Ord. No. 3057/22 and L.L. No. 2-2022 shall be subject to additional charges.
- C. The final Draft marks the completion of editorial work and the stopping point for new legislation. Should the City request additional revisions to the Code prior to publication, additional charges will apply. Revisions identified after the publication of the Code can be incorporated through ongoing supplementation of the Code.
- D. Performance Schedule: *(reflects business days excluding legal holidays)*
  - Submission of updated Manuscript & Editorial Analysis: Within 90 days of approval of this Change Order; City will have 60 days for review.
  - Submission of Draft: Within 90 days of approval of the Editorial Analysis; City will have 30 days for review.
  - Delivery of Code volumes: within 40 days of approval to proceed with publication.
- E. Payment Schedule:
  - 50% of the total amount above shall be invoiced upon submission of the updated Editorial Analysis.
  - 25% of the total amount above shall be invoiced upon submission of the Draft.
  - 25% of the total amount above shall be invoiced upon publication of the Code.

## Accepted by:

The City of Long Beach, New York, hereby agrees to the procedures outlined above, and to General Code's Codification Terms and Conditions, which are available at <http://www.generalcode.com/terms-and-conditions-documents/>.

## CITY OF LONG BEACH, NAUSSAU COUNTY, NEW YORK

Signature:   
Print Name: DONNA M. GARDEN  
Title: CITY MANAGER  
Date: 2/29/2022