



# City of Long Beach

## Winter Wonderfest Vendor Application

### Saturday & Sunday, December 5 & 6, 2015

#### 10:00am to 4:00pm

Long Beach Ice Arena, 150 West Bay Drive, Long Beach, NY  
Cost: \$150 before Nov. 16th - \$200 after Nov. 16th

### VENDOR INFORMATION

- Applications are accepted on a space available basis
- We reserve the right to accept/deny any vendor
- Vendors may begin set up at 8am on Sat, Dec 5
- The City of Long Beach reserves the absolute right to place or move vendors to different locations.
- Space is 10 x 10
- Please bring your own table/chairs/tent
- Parking is available at the boat launch parking lot
- You may leave your booth set up over night
- Spaces are upstairs, in the lobby and in the arena
- Deadline for participation is Monday, November 16
- If you are showcasing a service rather than a product, we ask that you provide a game that kids can play while families visit your booth
- Vendors are NOT permitted to bring pets or play music.
- All fees are per weekend - no single day spaces
- You will be notified of your acceptance via phone or email.
- Checks payable to the City of Long Beach
- No refunds

**SPACE IS LIMITED, REGISTER TODAY! PLEASE COMPLETE THE FORM AND RETURN WITH PAYMENT**

**Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Business Name:** \_\_\_\_\_ **Website:** \_\_\_\_\_

Please list all items you propose to display and sell: \_\_\_\_\_

\_\_\_\_\_

Please describe your booth set up: (Booth space is 10' x 10'): \_\_\_\_\_

\_\_\_\_\_

**# of spaces** \_\_\_\_ **@ \$150 (before November 16<sup>th</sup>)** **# of spaces** \_\_\_\_ **@ \$200 (after November 16<sup>th</sup>)**

**Will you be bringing a tent?**  YES  NO **Do you require electric?**  YES  NO (Limited amount available)

**Waiver**  
The City of Long Beach retains, at their absolute discretion, the right to prohibit any vendor from exhibiting their work. The Exhibitor agrees that he/she is solely responsible for his/her work, person and property at all times and will not hold the City of Long Beach responsible or liable for any losses or damages to property or injury to person. By signing this document, the vendor has read, understands and agrees to the rules and requirements of the Winter Wonderfest.

Exhibitor's Signature: \_\_\_\_\_

Office Use Only: Receipt # \_\_\_\_\_ Amount \$ \_\_\_\_\_ Date Received \_\_\_\_\_ Staff \_\_\_\_\_

**PAY APPLICATION FEE BY CREDIT CARD:**

Card Number: \_\_\_\_\_

Expiration: \_\_\_\_/\_\_\_\_ CVV# \_\_\_\_\_

Print Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

**Visa and Mastercard Only | American Express Not Accepted**

Mail Application to:  
City of Long Beach  
Department of Parks & Recreation  
Attention: Events  
700 Magnolia Blvd  
Long Beach, NY 11561  
Call 516-705-7414 for more info.