

City of Long Beach

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Municipal Civil Service Commission

OPEN COMPETITIVE CONTINUOUS RECRUITMENT EXAMINATION

#44000

PARAMEDIC

CITY OF LONG BEACH

***PERSONNEL CHOSEN FOR MERIT AND FITNESS WITHOUT REGARD
TO RACE, CREED, COLOR OR NATIONAL ORIGIN***

ABOUT THIS SERIES: Applications for this title are accepted continuously. This examination is an evaluation of a candidates training and experience based on the exam application and any included supporting documents. Successful candidates will have their names placed on the eligible list in order of their final score, regardless of the date on which they take the test. A candidate's eligibility for appointment begins upon the Commission's rating of the exam and will remain in effect for 4 years. The Commission reserves the right to terminate or modify this Continuous Recruitment program at any time.

STARTING SALARY: \$41,600.00.

VACANCY: The list established from this exam can be used to fill any current or anticipated full or part-time vacancies in the City of Long Beach.

APPLICATION PROCESSING FEE: A nonrefundable application processing fee of \$25.00 is required for each separately numbered examination for which you apply. The required fee(s) must accompany your application(s). Such fee is computed pursuant to Article 4, Section 50, Subdivision 5 and Article 2, Section 23, Subdivision 2 of the Civil Service Law. Fees must be paid by personal check, cashier's check or money order, made payable to the "City of Long Beach" at the time the application is submitted. Write the examination number(s) and the applicant's name on the payment. No cash will be accepted. An additional administrative charge of \$25.00 will be assessed for all checks returned due to insufficient funds. Additionally, you may apply in person and pay the application processing fee with a credit card (Visa or MasterCard). Application processing fee may be waived upon presentation of documentation supporting hardship. You should carefully review the announced Minimum Qualifications. If an application is disapproved, the application processing fee will not be refunded.

ELIGIBLE LIST: Every candidate who attains a passing mark on the exam shall be eligible for appointment to the position for which he/she was examined and his/her name shall be entered onto the eligible list in the order of his/her final rating. Appointments from an eligible list must be made from the three highest standing candidates willing to accept appointment. The duration of the eligible list shall be not less than one or more than four years.

GENERAL STATEMENT OF DUTIES: Responds to emergency medical requests to evaluate quality and quantity of aid required and supply assistance; does related duties as required.

EXAMPLES OF WORK: (Illustrative only)

- Responds to emergency medical calls;
- Diagnoses and provides emergency medical treatment in accordance with protocols established by the applicable governing body;
- Stabilizes victim, administers medications as prescribed by a monitoring physician;
- Monitors and deciphers human life vital signs;
- Performs other direct medical actions on monitoring physician's order;
- Prepares written reports of emergency calls handled;
- Inventories and safeguards drug and medical supplies;
- Maintains and properly cleans ambulances and all medical equipment;
- Works with Fire Commissioner and City emergency personnel to develop and implement plan for major catastrophes and disasters (natural or man-made).

MINIMUM QUALIFICATIONS:

1. Graduation from high school or possession of a high school equivalency diploma; and
2. Possession of a valid NYS Department of Health Certification as a licensed Paramedic (EMT-Paramedic); and
3. Possession of valid motor vehicle operator's license.

NOTE: The burden of establishing qualifications to the satisfaction of the Commission shall be upon the applicant. You must clearly describe on your application or resume exactly how you meet the minimum qualifications for this examination.

SUBJECT OF EXAMINATION: The only subject of examination will be an evaluation of your training and experience required to fulfill the Minimum Qualifications. You are, therefore, asked to include in your application a summary of all pertinent training and experience in sufficient detail so that your background may be evaluated against the Minimum Qualifications. You must include a copy of your professional license, and specify the date that your license was first issued. Candidates who submit incomplete applications or documentation may be disqualified.

VETERAN'S CREDIT: Veterans or disabled veterans who are eligible for additional credit must submit an application for veteran's credit with their application for examination or at any time between the date of the application for examination and the date of the establishment of the resulting eligible list. Applications for veteran's credits are available from this office. Veteran's credits can only be added to a passing score on the examination. Effective January 1, 1998, the State Constitution was amended to permit a candidate currently in the armed forces to apply for and be conditionally granted veteran's credits in examinations. Any candidate who applies for such credit must provide proof of military status to receive additional credit. No credit may be granted after the establishment of the list. It is the responsibility of the candidate to provide appropriate documentary proof indicating that the service was in time of war as defined in Section 85 of the Civil Service Law and that the candidate either received an honorable discharge or was released under honorable conditions in order to be certified at a score including the veteran's credit.

CHILDREN OF FIREFIGHTERS AND POLICE OFFICERS KILLED IN THE LINE OF DUTY: In conformance with section 85-a of the Civil Service Law, children of firefighters and police officers killed in the line of duty shall be entitled to receive an additional ten points in a competitive examination for original appointment in the same municipality in which his or her parent has served. If you are qualified to participate in this examination and are a child of a firefighter or police officer killed in the line of duty in this municipality, please inform this office of this matter when you submit your application for examination. A candidate claiming such credit has a minimum of two months from the application deadline to provide the necessary documentation to verify additional credit eligibility. However, no credit may be added after the eligible list has been established.

FILING LOCATION: Long Beach Civil Service
1 West Chester Street, Room 504
Long Beach, NY 11561

APPLICATION INFORMATION:

- Applications must contain the correct examination number and title in order to be considered.
- This announcement and an application can be downloaded from the City's website - www.longbeachny.gov/jobs.
- This office does not acknowledge receipt of applications and does not accept responsibility for non-delivery or postal delay.
- Answer all questions on the application. Failure to answer all questions will result in a delay in the processing of your application. All statements made are subject to verification. Inquiries may be made as to character and qualifications.
- It is your responsibility to report, in writing, a change of address to the Civil Service office, in order for notification of test results and any other communications to be received by the applicant. Indicate the examination title, number and date on all correspondence.

THIS EXAMINATION WILL BE PREPARED AND WILL BE RATED IN ACCORDANCE WITH SECTION 23 (2) OF THE CIVIL SERVICE LAW. THE PROVISIONS OF THE NEW YORK STATE CIVIL SERVICE LAW, RULES, AND REGULATIONS DEALING WITH THE PREPARATION AND RATING OF EXAMINATIONS WILL APPLY TO THIS EXAMINATION.

Issue Date: June 18, 2015